Additional Help: 501

File Name: 501sac 01/12/2005 cd38

Revision: 01/12/2005

## Sample E-Mail Requesting ADS Clearance

From: Eisenberg, Allen

Sent: Monday, February 25, 2002, 8:16 AM

To: ADS CLEARANCE Mail List (M.AS.IRD) (USAID)

Cc:

Subject: ADS Clearance Requested by 03/18/2002 – ADS 303, Grants and

Cooperative Agreements to Non-Governmental Organizations:

I am attaching ADS 303, Grants and Cooperative Agreements to Non-Governmental Organizations, with some revised attachments for your review and clearance



This is primarily a re-write of the chapter to be in plain language and conform to the newer format.

## Changes include:

- I added language at 303.3.5.1 to make it clear that a local competition does not require an
  exception from competition. The threshold for award of small awards without competition is
  increased to \$55,000 in consideration of inflation since the exception was first issued.
- It's made clear at 303.3.7 that while certifications are required before award, they do not have to be required with the submission of the application.
- Paragraph b, added to 303.3.11 makes it clear that the Agreement Officer must write a Memorandum of Negotiation to the file.

Please review the attached revision and respond by March 18, 2002, with

- · Advise that you clear the material;
- Advise that you cannot clear until their **substantive** comments are resolved (they must include their comments and clearly indicate that they are substantive);
- Advise that you clear the material and are including non-substantive comments or suggestions for the author's consideration;
- · Advise that clearance by your office is not required; or
- Request additional time.